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## **CONDITIONS OF PARTICIPATION**

### **§ 1. Intermediation Contract**

1. An intermediation contract between GEB and the intern will be concluded which enters into force at the moment when both contract parties have signed.
2. The contract parties can terminate this contract at any time by mutual agreement.
3. The intern has the right to terminate the contract without further obligations if he/she didn't get a placement offer within 8 weeks after the conclusion of the contract. In this case the intermediation fee will be reimbursed.

### **§ 2. Obligations of GEB**

1. GEB undertakes to find an internship placement for the intern in the country of destination, which corresponds to the professional training and language skills of the intern and the specific circumstances of the country of destination. The internship is unpaid. Any financial arrangements between the internship placement and the participant aren't object of these conditions.
2. After receiving the desired documents GEB has a time period of 8 weeks to find an appropriate internship placement. GEB will propose up to two suggestions for the internship placement.

### **§ 3. Obligations of the intern**

1. The intern undertakes to send his/her Curriculum Vitae and a letter of application to GEB via e-mail. Applications in paper form will not be accepted.
2. After the acceptance of the application by GEB the intern undertakes to pay the registration fee plus 50 % of the intermediation fee. The amount must be transferred within two weeks after the acceptance to the following bank account:

Gesellschaft für Europabildung  
Bank für Sozialwirtschaft  
Banc Code: 100 205 00  
Account number: 100 74 00  
IBAN: DE38 1002 0500 0001 0074 00  
BIC BFSWDE33BER

The 8-week period of time starts only upon receipt of the payment.  
The rest of the intermediation fee has to be paid at least two weeks before the start of the program.

3. After two suggestions for internship placements which correspond to the conditions mentioned in § 1 and § 3, the payment still has to be paid even if the intern doesn't make use of it.
4. If the intern loses his/her internship placement due to his/her own wrong conduct (e.g. permanent unpunctuality, drug consumption, inappropriate appearance or absence at the internship placement), he/she undertakes to pay back the intermediation fee in full.
5. The intern undertakes to clear all matters of residence (Visa). If the internship can't be started or has to be started with delay due to a not granted Visa the intermediation fee still has to be paid in full.

If the start of the internship should not be possible for health reasons, we will try to disarrange the period of the internship, but there is no claim for it.

#### **§ 4 Accommodation**

If desired, GEB undertakes to find an accommodation for the participant in the country of destination. The fee for the intermediation of accommodation has to be paid at least two weeks before the start of the program.

#### **§ 5. Insurance**

The intern undertakes to provide evidence to GEB of health, liability and accident insurance for the whole time of the stay abroad.

#### **§ 6. Data privacy**

Any data GEB obtained in the course of rendering the services shall be treated as strictly confidential.